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OUR VENUE



OUR VENUE

Pelicans Landing is an iconic waterfront Restaurant, Bar & Function Centre located in the heart of Williamstown, Victoria.

Our venue has been specifically designed to complement the classic maritime architecture of the last century and the history of its prominent bayside location. The delightful three story weatherboard building, with numerous balconies offers stunning waterfront views across the Commonwealth Reserve Gardens, Gem Pier, Melbourne City and Port Phillip Bay.

For hosting and celebrating special events, The Pier Room & Bay Room are the two main function rooms located within the Level One Function Centre at Pelicans Landing and are available to book every day of the week, Monday to Sunday.

Our Functions Centre can accommodate small to large scale functions of up to 200 guests.

SPECIAL EVENTS

From weddings to birthdays, christenings, anniversaries, Christmas parties and corporate conferences, we offer a special tailored package to suit every occasion. We welcome you to select from either a cocktail style celebration paired with exquisite canapes or a formal seated dining option with a decadent set menu to match.



FUNCTION ROOMS

- Pier Room** up to 70 guests seated / standing 80
- Bay Room** up to 100 guests seated /standing 120
- Full Floor** up to 160 guests seated / standing 250

Pricing for room hire and minimum spend are listed on page 8



Entrée

Calamari flash fried served with fresh lemon and salad

Meatballs served with a sugo sauce, chargrilled bread and shaved parmesan

Main

Crispy Atlantic Salmon with potato salad, seasonal greens, beurre blanc sauce

Risotto Green pea, white wine and shaved parmesan (v,gf)

Dessert

Lemon Tart served with whipped cream and a berry compote and seasonal fruits

Sticky Date Pudding served with a butterscotch sauce and whipped cream

MENU 1

Entrée

Bruschetta with tomato, basil, pesto, buffalo cheese and balsamic

Cauliflower Croquettes served with a cumin yoghurt

Main

Chicken Breast with a lemon preserve filling, green pea risotto, served with steamed broccolini and jus

Rib Eye Steak served with potatoes and rosemary, garlic & sea salt with seasonal vegetables and jus

Dessert

Chocolate Tart served with a coffee anglaise and whipped cream

Lemon Tart served with whipped cream and a berry compote and seasonal fruits

MENU 2

Entrée

Seafood Cocktail calamari, prawns, lettuce, lemon cocktail sauce

Risotto served with pea, white wine and shaved parmesan

Main

Black Angus Sirloin Steak chargrilled with seasonal vegetables, potatoes and rosemary, garlic & sea salt, and jus

Barramundi Fillet Grilled served with grenobloise sauce (butter, capers, lemon parsley) and potato salad

Dessert

Tiramisu served with berry compote and fresh berries

Lemon Tart served with whipped cream and a berry compote and seasonal fruits

MENU 3

FOOD MENUS



We offer a range of optional side dishes which you can select and pair with your Pelicans Landing set menu.

KIDS SET MENU

2 Course Set Menu: \$25.00 per person

Main: a choice of one of the following

- ♥ Fish and Chips: Served with Sauce
- ♥ Chicken Nuggets Served with Chips
- ♥ Spaghetti & Meatballs

Dessert

Vanilla Ice Cream Sundae, Chocolate Sauce & Strawberries

SIDES PER GUEST TABLE

♥ Sharing Platters	\$49.00
♥ Garden Salad	\$20.00
♥ Greek Salad	\$30.00
♥ Bowl of Chips	\$20.00
♥ Roasted Chat Potatoes with Rosemary	\$20.00
♥ Greens with Seared Almonds	\$25.00
♥ Assorted Vegetables	\$25.00
♥ Extra Bread	\$10.00

SET MENU PRICING

2 Course Set Menu \$115.00 per person

3 Course Set Menu \$125.00 per person

All three menus will consist of an alternate drop for each course, including: entrée, main and dessert.

Once you have selected your preferred menu, you will then have the option to add extra side dishes for each guest table. See side dishes listed.

OPTIONAL EXTRA

♥ Tea & Coffee Station \$10.00 per person



CANAPE MENU



CANAPE MENU

Our canape menu is available for cocktail style functions Pelicans Landing. You can select from the delicious range of savoury and sweet canape menu options listed below.

SAVOURY CANAPES

- ♥ Haloumi Chips with Served with Aioli (V)
- ♥ Bruschetta (V/VGO)
- ♥ Pumpkin & Feta Arancini with Saffron Aioli (V)
- ♥ Haloumi Portabello Mushroom Sliders with Aioli (V)
- ♥ Tempura Twisters with Cocktail Sauce
- ♥ Spiced Eggplant Chips with Herb Hummus (V/GF)
- ♥ Spiced Lamb Kofta with Tzatziki (GF)
- ♥ Gourmet Pies and Sausage rolls
- ♥ Pizza Squares with Capsicum and Feta & Mushroom Caramelised Onion Aioli (V/GFO)
- ♥ Salt & Pepper Calamari with Aioli
- ♥ Boxed Fish and Chips
- ♥ Beef Sliders with Lettuce, Cheese, Tomato Relish & Aioli
- ♥ Korean BBQ Chicken Skewers with Pickled Kewpie Mayo (GF)
- ♥ Pea & Feta Fritters with Beetroot Hummus (V)
- ♥ Pelicans Landing Sushi Platter (GF/VO)
- ♥ Southern Fried Chicken Sliders
- ♥ Natural Oysters - Flying Fish Roe (GF)
- ♥ Half Shell Scallop with a Café De Peri Butter Panko Crumbs (GFO)

(only 1x per person)



PRICING

Select 6 menu items

\$60.00 per person

12 pieces per person total

SWEET CANAPES

- ♥ An Assortment of Mini Petit Fours (GF available on request)
- ♥ A Selection of Cakes and Slices

GRAZING TABLES

♥ 1.2 meter Grazing Table \$850.00

♥ 1.8 meter Grazing Table \$1500.00

A grazing table is a delicious (and very good looking) addition to your event.

V = Vegetarian VG = Vegan GF = Gluten Free
VO = Vegetarian Option VGF = Vegan and Gluten Free GFO = Gluten Free Option

BEVERAGE MENU



You will be able to arrange a Starting Bar Tab as part of your Special Event.

Our Pelicans Landing Functions Manager will assist you in selecting the value of your tab and your beverage inclusions.

SPARKLING WINE

Choice of 2

♥ Bay of Stones	Barossa Valley Way, SA	10/46
♥ Bottega Prosecco	Treviso, Italy	12/58
♥ NV Chandon	Yarra Valley, Vic	55
(Bottle only for Chandon)		

WHITE WINE

Choice of 2

♥ Mr Browns Posy Chardonnay	Margaret River, WA	12/58
♥ T'Gallent Juliet Moscato	Mornington, Vic	11/50
♥ Caldora Pinot Grigio	Abruzzo, Italy	11/50
♥ No Where Road Riesling	Claire Valley, SA	10/50
♥ Cloud Isle Sauvignon Blanc	Marlborough, NZ	12/58

RED WINE

Choice of 2

♥ The Hedonist Rosé	McLaren Vale, SA	13/60
♥ Caldora Sangiovese	Abruzzo, Italy	10/48
♥ Capel Vale Cabernet Sauvignon	Margaret River, WA	12/58
♥ O:tu Pinot Noir	Marlborough, NZ	12/58
♥ Audacious Shiraz	Barossa Valley, SA	11/48

BEER

Choice of 4

♥ Crown Lager	10
♥ Carlton Draught	10
♥ James Boag Premium	10
♥ Corona	10
♥ Heineken	10
♥ Stone & Wood Pacific Ale	12

LIGHT BEER

Choice of 1

CIDER

Choice of 1

♥ James Boag Light	9	♥ The Hills Apple	10
♥ Heineken Zero	9	♥ The Hills Pear	10

SPIRITS

House spirits;	9
♥ Vodka, Gin, Scotch, Bourbon, Whiskey, Rum	

NON ALCOHOLIC

♥ Juice	5.50/18
♥ Soft Drinks	5/16
♥ Red Bull	6
♥ Lemon, Lime & Bitters	5.50
♥ Mineral Water 330ml	5.50
♥ Mineral Water 750ml	9

DECOR AND ROOM HIRE



ROOM HIRE (four hour function duration)

Our Pelicans Landing room hire fee and minimum spend requirements are listed below. These rates remain the same for every day of the week, throughout all seasons of the year.

♥ **Pier Room** \$500 Room Hire Minimum spend \$5000

♥ **Bay Room Hire** \$500 Room Hire Minimum spend \$5000

♥ **Full Floor Hire** \$1000 Room Hire Minimum spend \$7000

♥ **Cocktail Event (Stand Up)** Minimum spend \$3000 (T&C's Apply)

♥ **Sit Down Event** Minimum spend \$5000

♥ **Ceremony** \$750.00 Ceremony is only available to book if wedding reception is held at Pelicans Landing.

Room Hire includes; private function room, bar, room set up for either cocktail style event or formal dining with; tables, chairs, couches, ottomans, white linen and tea light candles.

We understand every celebration is special and welcome you to decorate and style our rooms to suit your event. We can also assist in providing recommendations for local party suppliers & stylists.



BOOKING TERMS AND CONDITIONS



BOOKING TERMS AND CONDITIONS

CONFIRMATION

Pelicans Landing must receive a minimum deposit of \$500 and a signed copy of the booking agreement to secure your booking and with the Pelicans Landing.

CANCELLATIONS

All cancellations must be made in writing directly to the Function Manager on info@pelicanslanding.com.au

In the event of a function being cancelled and the following terms and conditions will apply;

For all function bookings, your \$500.00 room hire fee is non refundable.

0-14 days prior to the event, the cancellation fee will be 50% of the estimated value of the function.

14 days or more prior to the event, there will be no charges for the proposed function, excluding the \$500.00 room hire fee.

PAYMENTS All Card/Eftpos payments made over the phone or onsite will attract a 1.4% service fee, the service is provided by Zeller and is a 3rd party charge. Zeller can be contacted on 1800 935 537. Part Payment - 50% of your total estimated spend is required 90 days prior - to your function if the function exceeds \$5,000. Full payment must be paid 30 days prior to the event. Beverages on consumption or tab limit this must be paid in full on completion of the function. Methods of payment include, cash, bank cheque, credit card or eftpos.

FINAL ATTENDANCE

Final Numbers must be confirmed a minimum of 4 weeks prior to the event. Should numbers decrease within this time, a charge for the food and beverage cost per person will made for the original number of guests confirmed.

All prices are current at the time of quotation but may be subject to change. All prices are G.S.T. inclusive.

PRE-FUNCTION DETAILS

Menu selection must be made at least two weeks prior to your event. Table plans and seating arrangements must be presented one week prior to your event. Place cards and final guest lists are required 24 hours prior to your event. Cake delivery on the day of the function unless otherwise arranged.

ROOM ALLOCATION

Pelicans Landing reserves the right to assign another room for the organised function, if necessary.

FUNCTION DURATION & TIMES

All functions at Pelicans Landing are booked for a four-hour duration. Additional hours are charged at \$150.00 per hour, which can be requested and confirmed with the Pelicans Landing Function Manager. Our Function Rooms are open until 12:00am, and for events hosted in the evening, music must be turned off by 11:30pm due to EPA Laws & Body Corporate ruling with Aligned Corporate Residences. **Guests have 15 minutes to exit the functions rooms, there will be a fee of \$100 charged for any additional time of 30 minutes or over.**

BUMP IN/BUMP OUT

We allow a one-hour bump in time prior to your event, and one hour bump out following your event conclusion. Set up by a third-party vendor must be booked in with our Functions Manager. If you require additional bump in/bump out time for your function, additional time will be charged at \$150.00 per hour.

FOOD & BEVERAGES

Pelicans Landing does not permit food or beverages to be brought onto the premises, excluding selected cakes and desserts, which are to be discussed and approved by the Function Manager.

CAKEAGE

Individually plated with coulis & cream \$5.50 per person

Cut and placed on platters \$3.50 per person

SMOKING

Smoking is NOT permitted within level one function rooms and balcony. There is a designated semi enclosed balcony located on the ground floor restaurant at Pelicans Landing. Managements has the right to cancel event if guests not obeying rules.

MUSIC & AV

You are welcome to play your own music in the function rooms, however the discretion of music noise levels is managed by Pelicans Landing at all times.

RESPONSIBILITY

Pelicans Landing does not accept responsibility for damage or loss of person's property left in our function rooms prior to, during or after a function.

DAMAGES

Patrons are responsible for any damage sustained to any of our function rooms, property or equipment by guests or outside contractors prior to, during, or after a function.

CLIENT RESPONSIBILITY

The client is required to inform all relevant persons involved in the organizing of the function, whether colleagues or contractors, of Pelicans Landings' terms and conditions. No Subwoofers allowed in our venue.

DISPLAYS AND SIGNAGE

Nothing is to be nailed, screwed, stapled or adhered to any wall, door or any other surface or part of the building without permission from the Function Manager.

CONFETTI

No confetti, rose petals, rice, foil table scatters, glitter or other like decorations are to be used in our function rooms. An additional \$100 cleaning fee will apply.

SECURITY

Pelicans Landing reserves the right without liability to exclude or eject any or all objectionable persons from the premises.

ENTERTAINMENT

There are no smoke machines or dry ice machines permitted at our establishment. Any smoke or dry ice machine that results in a Metropolitan Fire & Emergency Service call out & subsequent fee will be the client's responsibility.

PUBLIC HOLIDAYS 20% Surcharge applies for any bookings on a public holiday

FUNCTION BOOKING FORM



This booking agreement form is required to be completed and signed to confirm your function booking at Pelicans Landing, Williamstown.

Contact Name

Contact Number

Day & Date:

Occasion

Function Room

Pier Room or Bay Room
or the Whole Floor

Event Start Time

Number of guests

Function Type

Cocktail Function

☐

Sit Down Dining

☐

Email Address:

Function Name

Your room hire fee of \$500.00 is required, accompanied with the completion of this function booking form.

Please complete your credit card details below. If you would prefer to make an alternative payment, please contact the Pelicans Landing Function Manager.

Credit Card number

CC Expiry

CCV Number

I, _____ (Client's Name), have read and understood the Pelicans Landing Function Booking Terms & Conditions Agreement .

Signature _____ **Date :** _____

Please submit this booking form to the Pelicans Landing Functions Manager for approval. A formal confirmation will then be provided to you to secure your event booking. Pelicans Landing | 1 Syme Street, Williamstown (03) 9397 0155 info@pelicanslanding.com.au